

REQUEST FOR DOCUMENTATION

For the Application processing, please provide the **clear original/certified scanned copies (PDF/JPG format only)** of following documents:

Within first week:

- Copy of Passport (current & previous) and ID biopage (**COMPULSORY**)
- Resume (or CV)
- Statement of Purpose of study
- College/University Transcript of Records and Certificates
- Diploma Transcripts and Certificates (if available)

Documents to follow (Within 3 weeks)

- English Language certificates (PTE, IELTS, OET etc.)
- High School Transcript of Records and Certificates
- College/University Course Syllabus
- Evidence of employment or regency of practice within the last 5 years
- Training Course(s) Certificate(s)
- Membership/Registration of any professional bodies
- Marriage Certificate/proof of family name change (if necessary)
- Birth Certificate (if necessary)

Note: DO NOT USE YOUR OWN PERSONAL EMAIL. USE ONLY DIRECTOR EMAIL joie@aideaustralasia.com in university application forms.

Please send all the required documents to: joie@aideaustralasia.com

Aide Australasia

Melbourne Office
Suite 316, 530 Little Collins Street
Melbourne, VIC 3000
Tel: +61 474 203 279
joie@aideaustralasia.com

Davao City Office
5th Floor Unit 7A, Metro Lifestyle Complex Building
Corner F. Torres St. & E. Jacinto Extension
Tel: +63 947 083 6331
www.aideaustralasia.com